

SEANM Board of Directors
 Monthly Meeting, January 9, 2007

<i>Attendees</i>	<i>Title</i>		<i>Attendees</i>	<i>Title</i>	
Tom Bosiljevac	President	X	Daniel Axelrod	State Director	X
Shawn Ozuna	Past President	X	Bob Crossno	Treasurer	
Chris Romero	Vice President	X	Cheryl Slosberg	Executive Director	X
Francis Catanach	Secretary	X			

Agenda

- Call to order at 7:40 am.
- Review of meeting minutes.
- Executive Director’s Report / Invoice.
- Review of Treasurer’s Report.
- Monthly Meetings updates.
- Annual Meeting update.
- Committee Reports.
- Website update.
- Old Business.
- New Business.

Meeting minutes

- Secretary reviewed minutes: Motion to approve/revise and re-submit

Treasurers Report & Budgetary Items

- Bob Crossno was absent and will e-mail the Treasurer’s report to the Board.
- Executive Director will mail her invoice for \$45 to the Board. The December invoice was approved by the Board.

Monthly Meetings Update

- January: Bruce Stover of Haywood-Baker. Chris will ask if they will buy box lunches for the meeting.
- February: New Buildings and LEEDs w/ Chuck Hanson & Tim Hightower @ DPS.
- Steve Ruiz-Sales Manager with Coreslab Structures (Alb.) Inc.-505-247-3725 ext. 229
- Stego® Industries, LLC – Below Slab Moisture Protection (Engineering Theory & Design)- Contact Joe Marks: 949-493-5460 (March Time Frame).
- Chris will contact the Litegauge speaker and try and set it up for March.

Annual Meeting

- Melissa Rael and Kesselman-Jones submitted proposals for the annual meeting.
- There wasn’t much difference between Melissa’s proposal and Kesselman-Jones, except that Melissa was \$500 less.
- Shawn: likes working with Melissa as she is very approachable. She usually ran the meetings anyway.
- Tom: Go with Melissa.
- Vote: Tom made the motion to contract with Melissa Rael for the annual meeting. Seconded by Francis. Motion was passed by the board.
- Tom will meet with Melissa, Friday, January 12, 2007 to have her sign the contract and discuss what her plans are for the meeting.
- Have more topics during the morning program.

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- Tom is trying to find hot topics for the annual meeting. He presented several ideas on the annual meeting topics.
 - Current design issues
 - Special Inspections, Chris would like to see the subject include the whole process. He will check on Los Angeles, Nevada, and Colorado for ideas.
 - Need someone knowledgeable on Material Design with Composites.
 - FRP, carbon, blast resistance issues and pit falls, whether the application is good or not.
 - Ethics – local NSPE Chapter for speaker.
 - Tom wants an interesting topic on Ethics.
- Present fewer but more powerful topics in the afternoon to keep people at the meeting.
- Have six speakers as the attendees want more networking time. Lunch will be 1 hour and 15 minutes. Should be time for networking then if the speakers are on schedule.
- Need a keynote speaker and keep the speaker to half an hour.
- Outline of Annual Meeting:
 - Have four speakers
 - Outline:
 - Board Meeting: 7:00 AM – 7:45 AM
 - ◆ Verify Audio/Video Equipment functioning properly
 - Introductions: 7:45 AM – 8:00 AM
 - 1st Speaker (Topics): 8:00 – 9:45 AM
 - ◆ Break: 5 min midpoint and 10 min between sessions
 - 2nd Speaker (Topics: Ethics): 10:00 – 11:45 AM
 - ◆ Break: 5 min midpoint and 10 min between sessions
 - Lunch: 11:45 –12:55 (Guest Speaker – Topics)
 - ◆ Elections
 - 3Rd Speaker (Topics -): 1:00 – 2:45 AM
 - ◆ Break: 5 min midpoint and 10 min between sessions
 - 4th Speaker (Topics – Design Issues/Pitfalls): 3:00-4:45

Committee Reports

- *Code Committee (Chair: Jeff Hanks)*. Tom needs to contact Jeff about Codes.
- *Membership Committee (Chair: Daniel Axelrod)*
- *SEANM Scholarship Committee (Chair: Chris Romero)*. Chris sent out a revised application. It now has to go through the Civil Engineering Department. A photo will be attached to the applications. He has not heard back from NM State.
- *SEANM Website (Chair: Chris Romero)*. Find someone to chair this committee.
 - Discuss Action Items listed below
- *See if Bob Crossno wants to head a committee instead of continuing as Treasurer.*

SEANM Website (Chair: Chris Romero)

- Chris found out that Fat Cow has a counter program and Phil gave me the information to access it. SEANM web site had 17,000 hits in December. It was decided to go with the counter that came with our web site.
- Chris will also ask Phil to put e-mail capability and distribution lists on the web site.
- Continue to develop web site.
- Naming pictures, setting up a gallery name and include all pictures in a gallery not each one individually. Okayed by the board.
- Daniel: maybe we can have an image submission form or an e-mail link to submit photos. Chris will check with Phil; he needs to set the criteria for receiving photos.

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- Francis will check out Arizona's list of Specialty Engineering Firms with a list of what they do. We will consider adding this information to our web site.
- Have Phil Post committees on the web site.

Old business

- No items presented.

New business

- Specialty Engineering/Consulting directory
- Put Engineering Week in a flyer and send out to members/friends.
- NCSCA Ethics Committee is meeting in New Orleans on January 25 from David Biker. Francis is going to set through this meeting via a conference call.

Meeting adjourned at 8:30 am.

Next Board Meeting will be held Tuesday, February 6, 2007.