

SEANM Board of Directors
 Monthly Meeting, August 5, 2008

| <i>Attendees</i> | <i>Title</i> | | <i>Attendees</i> | <i>Title</i> | |
|------------------|----------------|---|------------------|--------------------|---|
| Francis Catanach | President | X | Matt Cramer | State Director | X |
| Chris Romero | Past President | X | Bob Crossno | Treasurer | X |
| Daniel Axelrod | Vice President | X | Vacant | Executive Director | |
| Vicky Watt | Secretary | X | | | |

Agenda

- Call to order at 7:44 am.
- Secretary review of minutes.
- Treasurer’s Report & Budgetary Items
- Monthly Meetings update.
- Annual Meeting
- National Conference
- Committee Reports
- Old Business.
- New Business.

Meeting minutes

- The July minutes were reviewed and approved with spelling corrections.

Treasurers Report & Budgetary Items

- Bob Crossno presented the Treasurer’s report to the Board.
- Significant entries included reimbursement to Francis for the July Board meeting lunch and a deposit for membership dues.
- Bob will check on CD options because the checking account that the Association’s money is in has an interest rate of ½%.
- Bob stated that SEANM does not need to file taxes for the 2008 year.
- The Treasurer’s Report was approved after a motion and vote.

Monthly Meetings Update

- August: Daniel was trying to get Brian Barnes to do a discussion on FM Global but that is probably a no go. The board agreed to have a follow-up on the Special Inspections Round Table discussion at the annual meeting. Chris will be the presenter to facilitate what direction the membership wants to go. Daniel will coordinate providing food for the meeting.
- September: On-site tour of Utility Block.
- October: On-site tour of Alstate Steel.
- November: Thyssen Krupp presentation
- December: No monthly meeting
- January: Possibly Davey Biker

Annual Meeting - 2008

- Francis has started sending out the thank you letters to the speakers and those who participated in the Special Inspections Round Table discussion.
- Chris has the binder with the feedback forms from the Annual Meeting.
- Chris is in the process of reviewing the transcript from the Special Inspections Round Table discussion and will see if it can be cleaned up.
- Bob will find the photos he took at the Annual Meeting and get them ready to put on the website.

Annual Meeting – 2009

- Francis presented the possibility of making next year's conference two days rather than the standard one day. The first day could possibly be a golf tournament in the afternoon and a "Meet and Greet" in the evening.
- The possibility of holding the meeting at a casino/resort hotel was also discussed. Francis will look into the costs involved.

National Conference

- Everything from last year's conference has been turned in. The follow-up report will not be sent to Jeanne Vogelzang.
- Matt will wait to make his travel arrangements until after the next monthly meeting where he will be voted into the State Director position.

SEANM Education Committee

- The possibility of starting this committee was discussed. Arup Maji's name was presented as a possible chair for the committee. This will be discussed further at the next Board Meeting.

SEANM Membership (Chair: Vicky Watt/Matt Cramer)

- Vicky will send Matt the Excel spreadsheet with the current and previous member list.
- Francis and Matt have been sent information from Melissa regarding new and continuing members from the Annual Meeting. She will send Francis the finalized count shortly.

SEANM Quality Assurance Program Committee (Chair: Eric MacFarlane; Sponsor: Chris Romero)

- The committee has taken a first pass at the CASEMN document.
- The next meeting is scheduled for August 28, 2008.

SEANM Scholarship Committee (Chair: Chris Romero)

- Chris has still not heard from UNM but will follow up with the University to see where the scholarship stands.
- The scholarships have been awarded at both New Mexico Tech and New Mexico State. Chris will follow up with each University to see who was awarded the scholarship.
- The board agreed that the chair for this committee should be the role of the acting president. Therefore, Chris will transition this role to Francis within the next couple of months.

SEANM Website (Chair: Daniel Axelrod)

- Daniel has reviewed the contents of the website and brought print-outs to discuss with the board.
 - The Committee page needs to be filled out with a description of each committee.
 - The sponsoring members need to be updated. Daniel will coordinate this with Bob.
 - The information regarding the Annual Meetings needs to be removed.
 - The board agreed to change the information regarding continuing education from a document to a link.
 - The Events Calendar needs to be updated.
 - The Suggestions Box will be changed to an email link.
 - The News Letters page will be removed.
 - Daniel has found some dead and/or mis-targeted links that Phil Springer will need to fix.
 - The Membership Benefits & Categories page needs to be filled out. Chris will send Daniel an email containing that information.
- The board discussed changing or eliminating the Employment Opportunities page. The consensus was to keep the page but to modify the fees.
 - \$100 per year for posting of employment opportunities.

SEANM Board of Directors
Monthly Meeting, August 5, 2008

- \$25 per hour for updates and/or changes with a one hour minimum.
- Daniel will write a letter/email concerning these changes and will send it to the Board for approval.

Old business

- Vicky will bring the copy of last year's delegate handbook to next month's Board Meeting to give to Matt.
- Bob needs to bring the boxes/binders of all current and previous membership forms for Vicky to look through, organize, and pass on to Matt.
- Chris will look for the key to the Association's PO Box.

New business

- Daniel will send out and email informing the membership of the NMSPE Ethics Course Schedule for the fall and winter.
- The possibility of sending out an email informing the membership or the Revit Structure course being held in September was discussed.
- Chris and Francis will meet with Doug Burly from the Store House regarding SEANM's involvement in a "Canstruction" benefit. A tentative time was set for next Wednesday, August 13.

Meeting adjourned at 9:00 am.

Next Board Meeting will be held Tuesday, September 2, 2008.