

SEANM Board of Directors
 Monthly Meeting, September 2, 2008

<i>Attendees</i>	<i>Title</i>		<i>Attendees</i>	<i>Title</i>	
Francis Catanach	President	X	Matt Cramer	State Director	X
Chris Romero	Past President	X	Bob Crossno	Treasurer	X
Daniel Axelrod	Vice President	X	Vacant	Executive Director	
Vicky Watt	Secretary	X			

Agenda

- Call to order at 7:50 am.
- Secretary review of minutes.
- Treasurer's Report & Budgetary Items
- Monthly Meetings update.
- Annual Meeting
- National Conference
- Committee Reports
- Old Business.
- New Business.

Meeting minutes

- The August minutes were reviewed and will be approved via email vote.

Treasurers Report & Budgetary Items

- Bob Crossno presented the Treasurer's report to the Board.
- Membership dues are steadily coming in
- There is a net loss of \$568.81 from the annual meeting.
- Matt's annual meeting reimbursement is not reflected in this report but will show up on next month's report.
- Matt will provide Bob with the final count for current SEANM members so that he can send NCSEA the membership check. The current count puts the check amount at \$1168.00.
- Bob has not been able to check on CD interest rates yet.
- The Treasurer's Report was approved after a motion and vote.

Monthly Meetings Update

- The monthly meetings have been moved to Wednesdays and in November; the location will change to Dekker Perich Sabatini's war room.
- The possibility of incorporating half-day seminars in lieu of a few monthly meetings was discussed. Dr. Woodward has shown interest in presenting topics including light gage steel and wood design. This idea will be discussed further in future meetings.
- September: On-site tour of Utility Block @ 12:00 pm. Chris will be unable to attend but has requested dimensional information for all block types that Utility Block fabricates.
- October: On-site tour of Alstate Steel.
- November: Thyssen Krupp presentation
- December: No monthly meeting
- January: Possibly Davey Beicker

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Annual Meeting - 2008

- Bob is still looking for photos from the annual meeting to give to Daniel so that they can be put on the SEANM website.
- Francis will request the final check for the annual meeting from Melissa being that all bills and payments have been turned in.
- Chris has reviewed the transcript from the afternoon round table discussion and has determined that it will take more time to “fill in the blanks.”

Annual Meeting – 2009

- Francis has the new contract from Melissa. He will send it to the board via email for everyone’s review. Melissa will amend her contract if we choose to make the annual meeting a two day affair rather than the standard one day meeting.

National Conference

- Matt and Francis are signed up and planning to attend the conference.
- Matt will send out the MO Report for the board’s review later today. It has already been reviewed by Chris.

SEANM Education Committee

- No new business was discussed.

SEANM Membership (Chair: Vicky Watt/Matt Cramer)

- Matt has updated the current/previous member list.
- Bob will make a list of who has paid for two years vs. one year and bring that information to the next board meeting.
- Matt will send Daniel a list of those who have not renewed their membership so that Daniel can send out a reminder to those individuals.
- The board agreed that members that were current for the 2006/2007 year will remain on the mailing list. All other previous members will receive a query email to determine if they wish to be removed from the mailing list.

SEANM Quality Assurance Program Committee (Chair: Chris Romero; Co-Chair: Eric MacFarlane)

- The committee is basing their documents on the ICC Model program and the MNCASE document.
- The committee is currently defining the roles and responsibilities for all parties involved in project special inspection.
- The committee has placed a deadline of October 15 to release and post the tables and supporting documents for review by the entire membership. The goal is to get the final documents referenced in the administrative code.

SEANM Scholarship Committee (Chair: Chris Romero)

- Chris is working with UNM to hopefully get a scholarship started with them for next year.
- Both NM State and NM Tech are working on getting the information regarding who received the scholarships for 2008. They are also working on getting Chris the deadlines for next year’s scholarships.

SEANM Website (Chair: Daniel Axelrod)

- Daniel has contacted Phil to set up a meeting to coordinate all website changes agreed to by the board.
- The topic and date for the next few monthly meetings will be added to the website.

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Old business

- Vicky needs to bring the copy of last year's delegate handbook to next month's Board Meeting to give to Matt.
- Bob needs to bring the boxes/binders of all current and previous membership forms for Vicky to look through, organize, and pass on to Matt.
- Chris is looking for the key to the Association's PO Box. He will get with Tom to see if he has the key.

New business

- Chris and Francis met with Doug Burly from the Store House to discuss "Canstruction 2010"
 - The logo is nationally branded. Doug is looking for interest to see if paying for use of the logos and information are worth the money.
 - Committed teams get sponsors to provide goods needed in the canstruction. SEANM is tentatively committed to be a team.
 - The possibility of using this event to get younger members involved was discussed.
 - Francis will remain in contact with Doug as he is still sending out "feelers" for the event.
- The possibility of a Lifetime Achievement Award and a Structural Design Award that would be presented at next year's annual meeting was discussed. This matter will be discussed further at upcoming meetings.
- Daniel suggested and the board agreed to create a Code of Ethics Committee.
 - The committee will compare the NCSEA code of ethics with the ASCE and National Professional Engineering Society's codes of ethics to determine what the SEANM code of ethics will be.
 - Daniel has agreed to chair the committee with Francis possibly being the co-chair.
 - Two to three meetings at most are envisioned for this committee.
 - Daniel will send out an email to determine who is interested in joining this committee.

Meeting adjourned at 8:49 am.

Next Board Meeting will be held Tuesday, October 7, 2008.