

SEANM Board of Directors  
 Monthly Meeting, October 7, 2008

<i>Attendees</i>	<i>Title</i>		<i>Attendees</i>	<i>Title</i>	
Francis Catanach	President	X	Matt Cramer	State Director	X
Chris Romero	Past President	X	Bob Crossno	Treasurer	X
Daniel Axelrod	Vice President	X	Vacant	Executive Director	
Vicky Watt	Secretary	X			

**Agenda**

- Call to order at 8:10 am.
- Secretary review of minutes.
- Treasurer’s Report & Budgetary Items
- Monthly Meetings update.
- Annual Meeting
- National Conference
- Committee Reports
- Old Business.
- New Business.

**Meeting minutes**

- The September minutes were reviewed and approved with corrections.

**Treasurers Report & Budgetary Items**

- Bob Crossno presented the Treasurer’s report to the Board.
- The final check from Melissa for the 2008 Annual Meeting has been deposited.
- The initial payments to Melissa for the 2009 Annual Meeting have been made.
- A three year old check from Rita Harmon was accidentally cashed. Bob will write her a \$100 check to reimburse her for this error.
- Bob has not been able to check on CD interest rates yet.
- Bob has paid for a new box of checks. This payment will appear in next month’s report.
- The Treasurer’s Report was approved after a motion and vote.

**Monthly Meetings Update**

- October 15: On-site tour of Alstate Steel. Lunch will be provided with RSVP’s required by October 10.
- November 12: Thyssen Krupp presentation. Daniel will ask if they are willing to provide lunch. Note that this will be the first meeting held at DPS.
- December: No monthly meeting.
- January: Possibly Davey Beicker. Francis will talk to Davy Beicker at the National Conference to see if he is available.
- Other possible meeting topics include a presentation from Powers Fasteners and also a discussion with Brian Barnes regarding FM Global.

**Annual Meeting - 2008**

- As mentioned in the Treasurer’s Report, the final check from Melissa has been received thus closing out the 2008 Annual Meeting.

**Annual Meeting – 2009**

- Francis will prepare a survey to be sent out to the membership determining interest in making the 2009 Annual Meeting a two day event. He will give the survey to Daniel so that it can be sent out to the membership.
- The board agreed to postpone creation of an Achievement Award until the 2010 Annual Meeting.
- The creation of Design Awards to be presented at the 2009 Annual Meeting was agreed upon. Francis will email possible award formats to the board for discussion. The possibility of using the membership to act as judges and vote via email was discussed.

**National Conference**

- Matt and Francis are all set to attend the conference and will give the board a synopsis at the next board meeting.

**SEANM Education Committee**

- Francis will attend the next ACI Monthly Meeting where many UNM professors attend. From that meeting, he will compile a list of possible chairs for this committee.

**SEANM Membership (Chair: Vicky Watt/Matt Cramer)**

- There are now seventy-six current members with three new members joining last month. There might be a few more trickling in throughout this month, so Matt will wait until the end of the month to give the final membership count.
- Once the final membership count is in, Bob will send a check to Jeanne Vogelzang for the additional members.
- The Board agreed that membership applications received through the end of April will be applied towards the current membership year while those received in May and beyond will count for the next membership year. This information will be added to the membership application.

**SEANM Quality Assurance Program Committee (Chair: Chris Romero; Co-Chair: Eric MacFarlane)**

- The October 15 deadline for release and posting of the tables and supporting documents will slip.
- The next meeting will occur on Thursday, October 9.
- The committee has agreed to divvy up the documents so that each member can edit their portion independently and then come together to discuss the edits.
- Christy Forman, the Rio Rancho Plans Examiner, attended the last meeting. The committee unanimously asked her to attend all future meetings.
- Michael Arellano, Chief Building Official of Rio Rancho, might be a way to get the attention of the City of Albuquerque being that he attends the Building Official's Monthly Meetings.

**SEANM Scholarship Committee (Chair: Francis Catanach)**

- UNM has a new person in charge of scholarships. Because of this, there are new forms that will need to be filled out to get the SEANM scholarship program at UNM going. The new forms will be sent to Francis.
- NM State has not yet awarded the scholarship. They currently have two finalists and were asking for the board's input as to which finalist should be awarded the scholarship. The board agreed to allow the university to make the final call.
- NM Tech is looking to see if the scholarship has been awarded.
- Vicky has the scholarship contracts with each school. She will turn them over to Francis being that he is the new chair of this committee.

**SEANM Website (Chair: Daniel Axelrod)**

- The majority of the changes approved by the board have been completed.

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- It was noted that the revised meeting minutes and photos from the 2008 Annual Meeting have not yet been added to the website.
- Information for the upcoming monthly meetings will be added to the website.

**Old business**

- Tom Bosiljevac believes that he might have the second key to the safety deposit box. Chris will check with him to see if the key has been located.
- The Code of Ethics Committee was discussed further.
  - Daniel raised a concern with adopting a Code of Ethics and its legal implications.
  - It was noted that California is not adopting a Code of Ethics due to the legal implications of doing so.
  - The board discussed having Kevin Saxton, a lawyer, review the current Code of Ethics to get his cursory take on what legal implications there are in SEANM adopting such a code. Daniel will contact Kevin to get an estimate of his fees for this service and will bring that information to the board for a vote on how to proceed.

**New business**

- No new business was discussed.

Meeting adjourned at 9:12 am.

Next Board Meeting will be held Tuesday, November 4, 2008.