

SEANM Board of Directors  
 Monthly Meeting, November 6th, 2007

<i>Attendees</i>	<i>Title</i>		<i>Attendees</i>	<i>Title</i>	
Chris Romero	President	X	Vicky Watt	State Director	
Tom Bosiljevac	Past President		Bob Crossno	Treasurer	X
Francis Catanach	Vice President	X	Vacant	Executive Director	
Daniel Axelrod	Secretary	X			

**Agenda**

- Call to order at 7:55 am
- Review of Meeting Minutes
- Treasurer’s Report
- Monthly Meeting Updates
- 2008 Annual Meeting
- NCSEA Report
- Structural License Survey
- Committee Reports
- Old Business
- New Business

**Meeting minutes**

- Minutes from October 2nd were reviewed and approved by board members.

**Treasurers Report & Budgetary Items**

- Bob Crossno presented the Treasurer’s report to the Board.
- No motion was made to approve the Treasurer’s report. A motion and vote will need to be carried through with email.
- The final no-pay from the conference was received from Ram-Jack. It was paid directly to SEANM and is showing up in the treasurer’s report.
- One check from Chavez Grieves mentioned in last month’s meeting is now showing up in the treasurer’s report.
- The final annual meeting check from Melissa G Rael & Associates has not been posted. Bob will check to see if it has been received.

**Monthly Meetings Update**

- November’s meeting will be a field trip to Coreslab to tour their facility. Lunch will be provided.
- In January, Davy Bieker, our NCSEA Liaison, will come to present his annual check-in meeting. The board meeting for January will be held immediately prior to the monthly meeting as an early lunch with Davy, 10:30 on 1/8, location TBD.
- February: Elena Garcia, Executive Director of New Mexico State Board of Licensure for Professional Engineers and Surveyors.
- Chris suggested getting a block (CMU) company to do a presentation, possibly Utility Bock. He reported that many manufacturers are using pre-fabricated lintel units, and no longer sell traditional lintel block. Chris will provide a contact name for Francis.
- Ron Romero with Materials, Inc. contacted Chris to do a presentation. Chris will forward on the info on Materials, Inc. and Read-Wall to Francis.
- No December monthly meeting.

**2008 Annual Meeting**

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- Chris will talk to Melissa about moving the meeting to June/early July. Space availability may be an issue.
- Melissa's proposal to put on the Annual meeting looks pretty good. The consensus is that we are ok with her fee increase from last year because she provided excellent service. Chris will ask her to make a few minor revisions to her proposal, mostly related to date. At that point, we should be ready to sign a contract with her.
- We need to start thinking of a topic for the meeting. A current hot topic is Special Inspection, and we should consider adding at least one session on this.

**NCSEA Report**

- Chris reported that he and Vicky are still working on the report.

**Structural Licensure Survey**

- At the January Monthly Meeting, we will need to ask the membership if we as a group should pursue Structural Licensure in the state of New Mexico. That feedback will be necessary to accurately answer the survey.
- Vicky will need to contact Jeanne Vogelzang to see if there is a deadline associated with the questionnaire.

**SEANM Website Committee (Chair: Francis Catanach)**

- Francis reported that the website has been getting a pretty good amount of hits, per the recent report from FatCow.
- Daniel will send Francis last month's (September) meeting minutes to be posted on the website.

**SEANM Membership Committee (Chair: Vicky Watt)**

- Bob reported that he brought in his binder of membership applications to share with Vicky. He will request that she updates the membership data base ASAP.

**Scholarship Committee (Chair: Chris Romero)**

- We still need to re-write the contract in a way that is not objectionable to NMSU. We would like to give out awards at the end of the current academic year, for which announcements would need to be made in April. To meet this goal, we will need to have the contract updated by the end of the calendar year. Chris will take a stab at updating the contract.

**Old Business**

- Bylaws:
  - Francis reported that he made changes as requested by last month's board meeting. He is still awaiting feedback from everyone.
  - The rest of the board needs to review the latest changes so we can press for a vote.
- AISC Seminars:
  - Francis will look into setting up a ½ day AISC seminar in late winter or spring. A possible topic discussed was Steel Plate Shear Walls.

**New business**

- Quality Assurance Program Committee:
  - Discussed the possibility of establishing a new committee with the expressed purpose of setting up a "Standard Quality Assurance Program Note Sheet" for use by all participating structural engineers. Daniel said he may know someone at DPS that would be willing to chair this committee.

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Note: All action items are underlined.  
Meeting was adjourned at 8:55 am.  
Next Board Meeting will be held on December 4th, 2007.